

Annual Financial Report

INDIANA
Gateway for government units



Indiana State Board of Accounts

2011

LINCOLN TOWNSHIP

St. Joseph County

Submitted on 1/27/2012 3:10:00 PM

Per [IC 5-11-1-4](#) every municipality and local government is required to provide electronically and in a manner prescribed by the state examiner, financial reports for the fiscal year not later than sixty days after the close of the fiscal year.

Completion and submission of the Gateway *Annual Financial Report* (AFR) will fulfill this requirement. This document comprises all of the report outputs generated by Gateway, based on the information entered by the government unit and submitted by the government official as stipulated in state law.

**Lincoln Township, St. Joseph County, Indiana
Annual Financial Report - 2011
Cash & Investments Combined Statement**

	Local Fund Number	Local Fund Name	Beg Cash & Inv Bal Jan 1, 2011	Receipts	Disbursement	End Cash & Inv Bal Dec 31, 2011
Governmental Activities	1	Fire Debt	\$3,588.19	\$0.00	\$0.00	\$3,588.19
	2	Fire Fighting	\$62,936.50	\$0.00	\$0.00	\$62,936.50
	3	Levy Excess	\$476.71	\$0.00	\$0.00	\$476.71
	4	Park And Recreation	\$8,852.16	\$5,644.72	\$3,770.00	\$10,726.88
	5	Rainy Day	\$5,144.79	\$0.00	\$0.00	\$5,144.79
	6	Township	\$130,424.54	\$56,797.38	\$50,598.73	\$136,623.19
	7	Township Assistance	\$84,353.20	\$14,161.75	\$7,561.00	\$90,953.95
		GRAND TOTAL	\$295,776.09	\$76,603.85	\$61,929.73	\$310,450.21

**Lincoln Township, St. Joseph County, Indiana
Detailed Receipts - 2011**

Governmental Activities	Park And Recreation	General Property Taxes	\$3,160.73
		County Option Income Tax (COIT)	\$10.00
		Vehicle/Aircraft Excise Tax Distribution	\$2,473.99
	Total Taxes and Intergovernmental		\$5,644.72
	Total Park And Recreation		\$5,644.72
	Township	General Property Taxes	\$26,120.82
		County Option Income Tax (COIT)	\$7,686.75
		Vehicle/Aircraft Excise Tax Distribution	\$20,054.46
	Total Taxes and Intergovernmental		\$53,862.03
		Document and Copy Fees	\$139.00
	Total Charges for Services		\$139.00
		Earnings on Investments	\$81.07
		Payroll Fund and Clearing Account Receipts	\$2,715.28
	Total Other Receipts		\$2,796.35
	Total Township		\$56,797.38
	Township Assistance	General Property Taxes	\$3,220.38
		County Option Income Tax (COIT)	\$8,420.70
		Vehicle/Aircraft Excise Tax Distribution	\$2,520.67
	Total Taxes and Intergovernmental		\$14,161.75
	Total Township Assistance		\$14,161.75
Total Governmental Activities			\$76,603.85

**Lincoln Township, St. Joseph County, Indiana
Disbursements by Fund - 2011**

Governmental Activities	Park And Recreation	Other Services and Charges	\$3,770.00
		Total Services and Charges	\$3,770.00
Total Park And Recreation			\$3,770.00
	Township	Salaries and Wages	\$23,205.93
		Other Personal Services	\$24,713.22
		Total Personal Services	\$47,919.15
		Office Supplies	\$251.85
		Total Supplies	\$251.85
		Machinery, Equipment, and Vehicles	\$427.95
		Total Capital Outlays	\$427.95
		Payment of Taxes and Other Payroll Withholdings	\$1,999.78
		Total Other Disbursements	\$1,999.78
Total Township			\$50,598.73
	Township Assistance	Operating Supplies	\$7,361.00
		Total Supplies	\$7,361.00
		Other Services and Charges	\$200.00
		Total Services and Charges	\$200.00
Total Township Assistance			\$7,561.00
Total Governmental Activities			\$61,929.73

**Lincoln Township, St. Joseph County, Indiana
Township Disbursements - 2011**

Fund Name	Category	Paid To	Amount
Park And Recreation	Services and Charges	Girl Scouts of Michiana	\$1,300.00
	Services and Charges	Loncoln Twp. 4-H Club	\$1,720.00
	Services and Charges	Walkerton Parks Foundation	\$750.00
	Total Services and Charges		\$3,770.00
Total Park And Recreation		\$3,770.00	
Township	Personal Services	Daphne Stewart	\$5,843.00
	Personal Services	Douglas Baker	\$800.00
	Personal Services	Gene Brems	\$800.00
	Personal Services	Jerry Corbett	\$1,947.00
	Personal Services	John McGee	\$14,776.19
	Personal Services	R-M Enterprises	\$900.00
	Personal Services	Richard Awald	\$800.00
	Total Personal Services		\$25,866.19
	Supplies	Boyce Forms/Systems	\$76.09
	Supplies	Kemps Office City	\$209.25
Supplies	South Bend Tribune	\$254.31	
Total Supplies		\$539.65	
Services and Charges	Century Link	\$1,963.51	
Services and Charges	Chase Card Services	\$2,397.75	
Services and Charges	Ind. Institute for Twp. gov.	\$100.00	
Services and Charges	I.T.A.	\$375.00	
Services and Charges	JMS Insurance	\$3,497.00	
Services and Charges	Liberty Mutual	\$266.00	
Services and Charges	Net Results	\$925.00	
Services and Charges	Richard Parker	\$225.00	
Services and Charges	S & S Lawn Service	\$5,900.00	
Services and Charges	Touchtone Comm.	\$73.12	
Services and Charges	U.T.A.	\$185.00	
Services and Charges	Walkerton Woodlawn Cemetary Assc.	\$300.00	
Total Services and Charges		\$16,207.38	

Fund Name	Category	Paid To	Amount
Township	Other Disbursements	1rst Source Bank	\$122.80
		Total Other Disbursements	\$122.80
Total Township			\$42,736.02
Township Assistance	Township Assistance	Arlen Holdrered	\$220.00
	Township Assistance	Bob's Country Store	\$100.00
	Township Assistance	Down Home Properties	\$480.00
	Township Assistance	Ferrellgas	\$250.00
	Township Assistance	NIPSCO	\$718.57
	Township Assistance	Pippinger Rentals	\$400.00
	Township Assistance	Russ Jimerson	\$400.00
	Township Assistance	Town of Walkerton	\$9,792.43
		Total Township Assistance	\$12,361.00
Total Township Assistance			\$12,361.00
GRAND TOTAL			\$58,867.02

Lincoln Township, St. Joseph County, Indiana
Transfers - 2011

Transfers Out (Disbursements)	
Fund	Amount
Fire Debt	\$0.00
Total Transfers Out	\$0.00

Transfers In (Receipts)	
Fund	Amount
Total Transfers In	

**Lincoln Township, St. Joseph County, Indiana
Capital Assets 2011**

Government or Enterprise	Land	Infrastructure	Building	Improvements Other Than Buildings	Machinery, Equipment, and Vehicles	Construction in Progress	Books and Other	Total
Governmental Activities (General)	\$0.00	\$0.00	\$0.00	\$0.00	\$795,000.00	\$0.00	\$0.00	\$795,000.00
Total Governmental Activities (General)	\$0.00	\$0.00	\$0.00	\$0.00	\$795,000.00	\$0.00	\$0.00	
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$795,000.00	\$0.00	\$0.00	\$795,000.00

Lincoln Township, St. Joseph County, Indiana
Capital Assets 2011

	Asset Type	Beginning Balance	Additions	Reductions	Ending Balance
Unit Total					

**Lincoln Township, St. Joseph County, Indiana
Accounts Payable/Receivable Statement - 2011**

Government or Enterprise	Accounts Payable	Accounts Receivable
Governmental Activities	\$0.00	\$0.00

**Lincoln Township, St. Joseph County, Indiana
Financial Assistance to Non Governmental Entities - 2011**

Name	Federal Tax ID	Street Address	City/State	County	Operating Officer Name	Phone	Description	Amount	Type
Girl Scouts of America	35-0868091	10008 DuPont Circle	Ft. Wayne IN		Lisa Setnor	574-586-9432	Help under-priviledged youth	\$750.00	YOUTH SPORTS ORG
Lincoln Twp. 4-H Club	32-0197969	17908 U.S. 6	Walkerton IN		Yvonne Pierce	574-910-0317	Help under-prividdged youth	\$1,720.00	4H-CLUB
Walkerton Parks Foundation	35-2129918	20635 1rst Rd.	Walkerton IN		Mark O'Brien	574-586-7694	Help under-priviledged youth	\$1,300.00	YOUTH SERVICE BUREAU

Prescribed by the State Board of Accounts Form TA-7 (Revised 2005)
Lincoln Township, St. Joseph County, Indiana
TOWNSHIP ASSISTANCE STATISTICAL REPORT (IC 12-20-28-3)
FOR THE PERIOD ENDING DECEMBER 31, 2011

1. Total number of requests for Township Assistance	22
2.(A) Total number of recipients of Township Assistance	20
2.(B) Total number of households containing recipients of Township Assistance	20
2.(C)(i) Total number of case contacts made with or on behalf of recipients of Township Assistance	20
2.(C)(ii) Total number of case contacts made with or on behalf of members of a household receiving Township Assistance	18
3. Total Value of benefits provided to recipients of Township Assistance	\$7,611.00
4. Total value of benefits provided through efforts of township staff from sources other than township funds	\$0.00
5.(A) Total number receiving utility assistance - recipients	16
5.(A)(i) Total number receiving utility assistance - households	16
5.(B) Total number of recipients assisted by township staff in receiving utility assistance from sources other than township funds	0
6.(i) Total value of benefits provided for payment of utilities - township	\$6,061.00
6.(ii) Total value of benefits provided for payment of utilities - nontownship sources	\$0.00
6.(iii) Total value of all benefits provided for payment of utilities	\$6,061.00
7.(A) Total number receiving housing assistance - recipients	4
7.(A)(i) Total number receiving housing assistance - households	4
7.(B) Total number of recipients assisted by township staff in receiving housing assistance from sources other than township funds	0
8.(i) Total value of benefits provided for housing assistance - township	\$1,500.00
8.(ii) Total value of benefits provided for housing assistance - nontownship sources	\$0.00
8.(iii) Total value of all benefits provided for payment of housing assistance	\$1,500.00
9.(A) Total number receiving food assistance - recipients	1
9.(A)(i) Total number receiving food assistance - households	1
9.(B) Total number of recipients assisted by township staff in receiving food assistance from sources other than township funds	0
10.(i) Total value provided for food assistance - township	\$50.00
10.(ii) Total value provided for food assistance - nontownship sources	\$0.00
10.(iii) Total value of all food assistance provided	\$50.00

11.(A) Total number provided health care - recipients	0
11.(A)(i) Total number provided health care - households	0
11.(B) Number of recipients assisted by township staff in receiving health care assistance from sources other than township funds	0
12.(i) Total value of health care provided - township	\$0.00
12.(ii) Total value of health care provided - nontownship sources	\$0.00
12.(iii) Total value of all health care provided	\$0.00
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13. Total number of funerals, burials and cremations	0
14.(A) Total actual value of funerals, burials and cremations	\$0.00
14.(B)(i) Total paid by township funds for funerals, burials and cremations	\$0.00
14.(B)(ii) Difference between actual value and amount paid by township funds for funerals, burials and cremations	\$0.00
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15.(A) Total number of nights of emergency shelter provided to the homeless	0
15.(B) Total number of nights of emergency shelter provided to the homeless through efforts of township staff from sources other than township funds	0
15.(C)(i) Total value of emergency shelter for homeless individuals - township	\$0.00
15.(C)(ii) Total value of emergency shelter for homeless individuals - nontownship sources	\$0.00
15.(C)(iii) Total value of all emergency shelter provided for homeless individuals	\$0.00
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16.(A) Total number of referrals of township assistance applicants to other programs	20
16.(B) Total value of township services in making referrals to other programs	\$0.00
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17. Total number of training programs or job placements found for township assistance recipients with assistance of township trustee	10
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18. Number of hours spent by township assistance recipients at workfare	350
19.(i) Total value of services provided by workfare to the township	\$3,000.00
19.(ii) Total value of services provided by workfare to other agencies	\$500.00
19.(iii) Total value of all services provided by workfare	\$3,500.00
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20.(A) Total amount of reimbursement for assistance received from recipients	\$0.00
20.(B) Total amount of reimbursement for assistance received from members of recipients' households	\$0.00
20.(C) Total amount of reimbursement for assistance received from recipients' estates	\$0.00
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21. Total amount of reimbursement for assistance received from medical programs under IC 12-20-16-2(e)	\$0.00
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22.(A) Total number of individuals assisted through a representative payee program	0
22.(B) Total amount of funds processed through the representative payee program that are not township funds	\$0.00

23.(A) Total number of individuals assisted through special nontraditional programs provided through the township without the expenditure of township funds	0
23.(B) Total amount of nontownship funds used to provide the special nontraditional programs	\$0.00
24.(A)(i) Total number of hours an investigator of Township Assistance spends on case management services - recipients	50
24.(A)(ii) Total number of hours an investigator of Township Assistance spends on case management services - households	20
24.(B) Total value of case management services provided	\$1,050.00
25. Total number of housing inspections performed by the township	12

DATE _____ TRUSTEE'S SIGNATURE _____

The State Board of Accounts is of the audit position, with the concurrence of the Attorney for the Township Trustees Association, the following procedures should be followed for a consistent compilation and completion of Township Assistance Form TA-7.

When completing the form please keep in mind reconciliation or cross-checking cannot, necessarily, be achieved; i.e., Total Value of Benefits Provided TOWNSHIP ASSISTANCE Recipients (Item 3), will not necessarily be the summation of Total Value of Benefits Provided for Utilities (Item 6 (i)); Total Value of Benefits Provided for Housing Assistance (Item 8 (i)); Total Value of Food Assistance Provided (Item 10 (i)); and, Total Value of Health Care Provided (Item 12 (i)); because IC 12-20-28-3 does not specifically require separate reporting of certain Township Assistance provided by townships; i.e., clothing, household supplies, transportation, etc.

Lincoln Township, St. Joseph County, Indiana
Pensions - 2011

1. Please indicate if your unit offers any of these pension plans to your Employees. Check all that apply.	YES	NO
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